

LEE PUBLIC LIBRARY
MINUTES OF THE TRUSTEES MEETING

Date: June 13, 2012

Time: 5:00 pm

Held at the Library

Present: Peg Dolan, Annie Gasowski, Cynthia Giguere-Unrein, Bruce Larson, Katrinka Pellecchia; Sharon Taylor.

Minutes of last meeting: Accepted.

Finances/ Treasurer's Report: Treasurer's report was accepted. As of 6/12/12, the operating budget was \$8,370.32; the balance in the non-lapsing account was \$2486.10; and there is \$5,737.49 in the Special Projects Fund.

Library Director's Report. [Separate document, attached]

Old Business:

Expenditures by the end of June. The trustees discussed various items to be purchased before the end of the fiscal year – new laptop for the library director, more titles for the Overdrive Advantage program, Kindle fires.

Meeting Room and Conduct in the Library Policies. The trustees approved the policy revisions,

Senior community service employment. The person will begin working in the library on September 1; the trustees tabled discussion of this until their July meeting.

Ebooks, Overdrive Advantage. Sharon has bought new titles – there was discussion of how to publicize the new titles and how to let patrons know what titles are available.

FOL Tea, June 3. Peg attended the tea; the Friends' annual meeting is scheduled for June 27.

New Business:

End of fiscal year. The trustees agreed to schedule a work session on June 20 at 5 pm, when Sharon will have a better idea of how much money is left in the budget.

Foundation June 12 meeting. The trustees discussed the meeting and agreed on the need for talking points in favor of the new building and a visualization of the building that can be used in fund-raising efforts. Katrinka will contact Allen Unrein to discuss his producing some artwork.

The meeting adjourned at 6:45 pm. In addition to the work session, the next regularly scheduled meeting is Wednesday, July 11 at 5 pm at the library.

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Director's Report
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Library: May events for adults began at the Complex with the talented Jeff Warner and his "Banjos, Bones and Ballads," funded with a grant from the Humanities Council. Our partnership with the Lee Historical Society continues to work well in procuring excellent presenters. Local resident, Deborah Sisson shared her experiences bicycling in India. Another local resident, Ginger Johnson, shared her expertise in children's and young adult literature. Master gardeners Annie Gasowski, and Jean Olsen shared their gardening wisdom with eager learners. Teens and parents came to find out what the FBI expects from new recruits. The programs for seniors began in May. Children's programs are on hiatus until the summer reading kick-off, June 29. The theme for the summer reading program is "Dream Big, Read! Explore the Night!" The New Hampshire Trustee Association Conference proved to be beneficial not only to me but to the trustees and Library Foundation members.

I attended the Director's Forum in Manchester, which provided some valuable insight into the different roles a director has.

The first OverDrive Advantage e-book purchases are completed and promotional materials have been prepared.

The Safety Inspection took place in May by the Joint Loss Committee and they found a few items that are in the process of repair or replacement.

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|---------------------------|--|--|---|----------------------------|
| Circulation | April 2012 | May 2012 | | |
| Athena | 2850 | 3355 | | |
| Downloadable Books | 176 (Kindle-33, e-Pub-48, MP3-20, WMA- 75) | 229 (Kindle-32, E-Pub-59, MP3 -52, WMA-86) | | |
| Museum Passes | 26 | 14 | | |
| ILLs borrowed | 100 | 112 | | |
| | | | | |
| Online Resources | April 2012 | May 2012 | | |
| Ancestry Library | 0 | 232 | | |
| Ebscohost | 15 | 16 | | |
| NewsBank | 11* | 0 | *Newbank April stat came in after last report | |
| | | | | |
| | | | | |
| Tech Access | April 2012 | May 2012 | | |
| Public Access | 113 | 100 | | |
| Wireless | 67 | 78 | | |
| | | | | |
| Visitor Count | April 2012 | May 2012 | | |
| | 2,257 | 2,407 | | |
| | | | | |
| Programs | April # of Programs | April 2012 Attendance | May # Programs | May 2012 Attendance |
| Adult | 5 | 115 | 9 | 98 |
| Youth | 14 | 346 (incl. vacation event) | 11 | 161 |
| School Outreach YA | 1 | 66 | 1 | 52 |
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Respectfully submitted,
Sharon Taylor, Director